

<b>CABINET</b>	<h1>Office of President</h1>
<b>MINUTES</b>	

**To:** Cabinet, Archives  
**From:** Steve Cannell  
**Subject:** Minutes of February 15, 2005 Cabinet Meeting  
**Date:** February 16, 2005

**Members Present:** Anderson, Bohnet, Cannell, Hutchins, Kocher, Lay, Schlack and Woods

**Members Absent:** Collins, Niewoonder

### Approval of Minutes

The minutes of the February 8, 2005 meeting were approved as submitted.

### Other

- The American Heart Walk was held at the TTC Campus on February 12, 2005. Approximately 700 individuals participated and the goal of \$100,000 was exceeded. The following day, approximately 200 individuals were on campus to attend College Goal Sunday.
- On February 11, 2005 a regional welding event, sponsored by VICA, was held on the TTC Campus. Several Technical faculty members served as hosts.
- On February 12, 2005, approximately 625 individuals attended a Civil War exhibit at the Museum. At 1:00 on February 18, 2005, a tour of "Liberty on the Border" is scheduled. This will be followed at 2:00 by a Civil War re-enactment of the 102<sup>nd</sup> US Colored Troop.
- Approved the addition of five Brother to Brother students to the contingent attending the Ball State Summit. Registration costs will increase \$75, with no additional room charges.

### Travel Requests

- Approved the attendance of Lynne Morrison and three Phi Theta Kappa students at the All Michigan Awards Luncheon in Lansing on March 8, 2005.

### Innovative Thinking Grants

- The Innovative Thinking Grant Proposal entitled "Orientation for Part-Time Faculty" was approved for a total of \$119,628 over three years. Changes included the capacity to include existing part-time faculty and the production and distribution of a high quality reference cd.
- The Innovative Thinking Grant Proposal entitled "Multi-disciplinary project-based curriculum to build learning communities and develop emerging professionals" was approved for a total of \$278,660 over three years. Long-term plans include incorporation of one-half of the ACC Campus instructional offerings into a project-based model.

### Innovation Management

- Terry distributed a package containing examples of tools to explore innovative ideas and determine possible successes that he received from Bill Guest. He relayed the need for upper-management support, a cheerleader and technical support. He also mentioned the

idea of disruptive innovation serving to “shake things up”.

- Marilyn mentioned that several faculty members have shown interest in the “Think Tank” concept and that an initial meeting will be scheduled soon.

### **Budget Development for FY 2006**

- Louise reviewed various aspects of the upcoming budget. In terms of revenues, she pointed out that property taxes are expected to increase 4% and state aid will decrease \$400,000. She also noted that state revenues for tobacco, estate and income taxes are expected to decrease 2.1% on FY 2005 and increase 3.6% in FY 2006. School aid revenues are expected to increase 2.5% in FY 2005, which may help relieve pressure on the General Fund.
- Bill will be looking at provisions under the Michigan Opportunity Partnership, as contained in the Governor’s Budget, which offers funding opportunities for training in health careers in partnership with hospitals.
- It was agreed that next steps in budget development should include an examination of fixed costs and new equipment.
- An updated list of capital and manpower requests was distributed.

### **Cost Containment Issues**

No updates.

### **Grants**

- Four additional sponsors for KAFI 2005 were approved. They included: The CMS Group, Big Apple, Imperial Beverage and Workplace Solutions.
- A report detailing total KAFI sponsorships through February 14, 2005 was distributed.

### **Next Meeting**

The next meeting is scheduled for Tuesday, February, 22, 2005 at 8:00 a.m. Extra time may be required due to planned budget work.